Diss and Scole Primary Academy Partnership

Extended Schools Provision

(Breakfast, Early Starts, Late Collection and After School Clubs)

Registration Form

Child's details:

Child's first name …… Known as

…….. Sex M/F

Child's surname …… D.O.B.

……..

Child's first language ……

Home Address

……

…..

……

……

……

……

Parents' details/those with legal responsibility for the above child

Mr, Mrs, Ms etc.	Forename	Surname	Relationship to child
Home Tel.	Work Tel.	Mobile	
Home address if different to your child's			

Mr, Mrs, Ms etc.	Forename	Surname	Relationship to child
Home Tel.	Work Tel.	Mobile	
Home address if different to your child's			

Alternative Emergency Contact (if neither of the above can be contacted)

Name		
Relationship to child		
Contact telephone numbers		

Adults authorised to collect your child from Late Collection and/or After School Club

Collection Password

……
……
(Please choose a password which can be used by those collecting your child and that will remain confidential between club staff and those authorised to collect your child).

Name		
Relationship to child		
Contact telephone numbers		

Name		
Relationship to child		
Contact telephone numbers		

Name		
Relationship to child		
Contact telephone numbers		

Additional Information:

GP Name:

……

……..

GP Address:

……

……..

GP contact number:

……

……

Please advise of any allergies, illnesses or GP prescribed medication:-

……

……..

……

……..

Wherever possible prescribed medicines should be administered outside school/club hours. If your child should require prescribed medicine or children's pain relief (ie Calpol) during their time in the club, then a medicines form should be completed and the medicines should be given directly to a member of staff by an adult. See S19 Administration of Medicines policy for further details.

Please detail any special dietary requirements (including food allergies)

……

……..

……

……..

Please give details of any additional needs that your child has

……

……..

……

……..

Photo permission

Please indicate whether you give permission for photos and videos to be taken of your child during the Breakfast, Early Starts, Late Collection and After School Club sessions.

	Yes	No
Do you agree to photos/videos being taken and displayed within the clubs?		
Photos/videos being used on the school website?		
Photos/videos being used in school and club publications?		
Photos/videos being used in other external publications (e.g. newspapers or Facebook)		

Walking permission

Please indicate whether you give permission for your child to be walked between the two schools in Diss to attend the Breakfast, Late Collection and After School Clubs (if applicable).

	Yes	No
Do you give permission for your child/ren to be walked between the two schools to attend Breakfast, Late Collection and After School Clubs?		

Parental Declaration

By signing and submitting this registration form, I am confirming that I have read and agree to Diss and Scole Primary Academy Partnership's Extended Schools Provision Terms and Conditions, and I agree to pay all relevant fees as they fall due. I fully understand that my child / children will be under the care of Breakfast / After School Club staff and not teachers within the school.

Parent's signature …….. Date …….

Parent's name …….